



Komar University of Science and Technology

Office of Student Affairs & Registration

Ethics—Knowledge—Skills

### Semester Withdrawal Form

Student ID:

Student Name:

Semester:

Year:

College/Dept:

Semester withdrawal means the student has withdrawn completely from all the courses of a particular semester. Students have the right to withdraw from the semester at any time with the following conditions:

- If the cancelation occurs one week before the date of starting classes, the student gets 70% refund.
- If the cancelation occurs one week or during the first week of classes, the student gets 50% refund.
- If the cancelation occurs after the first week of classes, the student gets 0% refund.

Student Signature and Date:

Office of Student Affairs and Registration Remarks:

| Cancelling Semester | Number of Credit Hours | Acting Chair Comment              |                                 |
|---------------------|------------------------|-----------------------------------|---------------------------------|
|                     |                        | Approved <input type="checkbox"/> | Denied <input type="checkbox"/> |
|                     |                        | Approved <input type="checkbox"/> | Denied <input type="checkbox"/> |

Date Received: / / 20--

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