



Komar University of Science and Technology  
Examination Committee  
**Students Instructions**

All students must have an official ID such as (limited to) a Student ID, Passport, or driving license. Put the ID on the desk during the exam period.

Students must not wear something that blocks his/her face.

They must write all answers with an unerasable blue ballpoint.

Students are required to

1. Know their exam schedule in advance.
2. Have their KUST identity or certified document (such as Passport, Driving License, or National ID) from OSAR on their seats.
3. Be on campus at least 10 minutes before scheduled exams.
4. Carry and bring official stationery and exam supplies including blue ballpoint and ruler. (calculator will be provided).
5. Provide/Write needed information on the Answer sheet's cover.
6. Switch off the alarms on all smart devices.
7. Switch off and put all mobile and smart devices in the exam hall's mobile box before the exam starts
8. Wear a medical mask. (during an epidemic and/or pandemic)
9. Write down their names, and codes on the answer sheet and sign the attendees' sheet.
10. Be seated in the exam halls before the examination's starting time.
11. Be committed to all instructions that come from Proctors and/or EC.
12. Remain seated in the examination halls for the first 30 minutes of their exams.
13. Write all the answers on the provided answer sheet.
14. Submit the answer and question sheets before the finishing time.
15. Not to leave irrelevant or personal indicators on the answer sheets, as it will void the answer sheet and results in receiving ZERO in the final examination.
16. Leave the corridors immediately right after the existing examination halls.
17. Follow KUST and Ministry of Higher Education-KRG cheating policy.

**Important Note:** Any failure to follow the above-mentioned policy will prohibit you from taking the exam.